



Parent Manual

October 2024

Table of Contents

1. Introduction _____	3
2. Loggin In _____	3
3. Updating Profile Information _____	3
a. Updating Profile Details _____	3
b. Updating Profile Photo _____	4

1. Introduction

With this manual, you as a parent will be able to navigate the website (<https://familychildcareri.org/>) and update your profile information.

2. Logging In

<https://familychildcareri.org/log-in-parent-or-guardian/>

To log in to your profile, either use the link provided above or click **log in** from the header navigation and follow the prompts to get to the login page.

Use your username or email and password to log in to your account.

3. Updating Profile Information

To update your profile information, click the Profile icon from the header navigation.



Profile

A. Updating Profile Details

You can update your profile information using the tabs provided: 1. Account Settings 2. About Parent/Guardian

Account Settings

About Parent/Guardian

Follow the steps below.

1. Select the appropriate tab to edit through (Account Settings or About Parent/Guardian).
2. Update the fields you want to change.
3. Click the Update button to save the most recent changes.
 - a. Please ensure that you click the Update button that is present in each tab before editing fields contained in any other tab.

Update

B. Updating Profile Photo

Follow the steps below.

1. Click the camera icon from the left sidebar.



2. Upload the image you want to use.
3. After the image has uploaded successfully, click Update from the left sidebar.

Update

4. You should see the new image along with a green confirmation box when the profile image has been updated successfully.



NURIS_5-
1-
test.png 19MB

Update

a.





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